

CITY OF LENOX

CITY COUNCIL REGULAR MEETING MINUTES

May 11, 2020 · 5:30 p.m. · City Hall

Due to the COVID-19 Health Crisis, Lenox City Hall is closed to public access. This Council meeting was held electronically through GoToMeeting as allowed by Section 21.8 of Iowa Code. A regular meeting of the Lenox City Council was called to order by Mayor Douglas on May 11, 2020 at 5:30 p.m. with the following council members answering roll call: Bowman, Tull, Zabel and Cruz; Brown was absent. Staff present electronically was City Administrator, Allison Kitzman, City Clerk, Dawne Bowman. Colleen Larimer was also present electronically.

Bowman made a motion to approve the agenda, seconded by Tull, all ayes, motion carried. Zabel made a motion to approve 04/27/20 meeting minutes, seconded by Cruz, all ayes, motion carried. Tull made a motion to approve the payment of the bills, seconded by Bowman, all ayes, motion carried. Zabel made a motion to approve April 2020 Clerk Treasurer Report, seconded by Tull, all ayes, motion carried.

Kitzman discussed library repairs and has visited with Paul Maynes, with the Lenox Development Corporation regarding the POI properties located on Main Street and the building located on Ohio Street, which are on the market. Kitzman also discussed the possibility of the main floor of the Bunn Building that would be available for sale or lease to the City. Zabel asked if touring these buildings would be an option prior to the next meeting and will get ahold of a member of the Development Corporation. Kitzman mention that she would like to have Shive Hattery present at the next in-person meeting to discuss their contract.

Kitzman also discussed the Dalton Ag TIF that is still needing a decision. Bowman commented that the City is the main priority but would not be opposed to splitting the TIF 70%-30%. The Mayor and Zabel discussed wanting to keep industries in town and would also agree with the split. Kitzman discussed possibly doing this for 5 years, rather than 10 years.

Brown entered the meeting at 5:46 PM.

Dalton Ag TIF will be on the next agenda.

Brown made a motion to approve Casey's General Store Cigarette/Tobacco/Nicotine/Vapor Permit, seconded by Bowman, all ayes, motion carried.

Kitzman discussed an agreement with Smokin' with E's BBQ concerning mobile food stand in the City Park. The agreement states they will be parked at the City Park no more than 2 days per week and they will not sell anything being sold by the Lenox Pool. Brown made a motion to approve the agreement, seconded by Bowman, all ayes, motion carried.

There was a discussion held on Employee Health Insurance. Kitzman discussed the Wellmark Renewal plan, which is a 10.71% increase. Kitzman also discussed the Wellmark Option 1 plan, which is a 6.30% increase; however, this plan comes with greater exposure to the City. Zabel made a motion to approve the Wellmark Renewal Plan, seconded by Brown. Roll call votes-all ayes, Bowman abstained, motion carried.

Kitzman discussed the surveying quotes received for the Trailer Park project. Midland Surveying quoted \$6,300 to include the boundary surveying, easements and installing survey pins at lot corners. This would not include a topographic survey. Snyder & Associates quoted \$28,800 to include boundary and topographic survey, setting lot pins, construction services and overseeing these services, such as all sewer work and road construction. Kitzman mentioned that she would like to set a precedence to other sub-divisions to follow the rules of the City, such as permits for sewer, storm water and discharging, which are all included in Synder's quote; however, we could reduce the cost, as the City would be completing a lot of the work for the project. Zabel discussed liability to the City if a subcontractor is not bonded, and the City would be responsible for the cost of the work.

Zabel made a motion to approve Bob Ryan and Nick Custer to the Planning and Zoning Board for a term of 5 years, expiring May 2025, seconded by Tull, all ayes, motion carried.

Brown approved the City-Wide Clean-Up for May 26 through June 2, seconded by Bowman, all ayes, motion carried.

Brown moved to adjourn the meeting, Zabel seconded, all ayes, motion carried. Meeting adjourned at 6:18 P.M.

Mayor

City Clerk